



Elk Grove Girls Softball Association Board Meeting Agenda
Thursday December 20, 2018 8:00 p.m.
Hattendorf

Agenda:

- Call to Order – RJ
- Approval of Last Meeting Minutes – RJ
- **Add In Agenda Item: Junior Morales request for his daughter Isabella to play up.**
 - **Motion approved**
- Park District Presentation & Discussion
 - Starting January we are officially the advisory board
 - Jimmy sent out some information on requirements to be on the advisory board.
 - President / Commissioner must have served before
 - Treasurer does not need to have served before
 - Trainings will be set for mid-late January with several options, the Park District would like us to complete the training by the January board meeting so they can officially appoint us as advisory members.
 - Election Process – Current process EGGs puts out communications on open positions, people apply, must meet the minimum requirement and the board votes. Nick expressed a need to keep this format to ensure the community feels the program is still able to control the board and nominees.
 - This is agreeable by both sides, Park District wants us to continue to run with our current process but mentioned criteria needs to ensure that not only they pass a background check but that the nominee is in good financial standing with the park district.
 - Jimmy read through preamble for our guidelines, highlighting the advisory board / letter of understanding / etc – no objections from the board.
 - Starting in January we have to follow the open meetings act
 - Agenda's need to be completed and posted 48 business hours prior to meeting, Jimmy needs to post in the admin building and in the building they are taking place in. Need to include 'New Business' section in case anything last minute comes up, also need to add treasurer's report as a permanent item.
 - Anything requiring a vote needs to be officially on the agenda, i.e. example from tonight, the Morales's could have discussed Isabella playing up under the new business section but the vote could not have taken place until the following month
 - Umpires are not covered under PDRMA if they are independent contractors so they need to be brought in as Park District employees.
 - Park District has put together a job description, wants to ensure that all the skills we are looking for are covered
 - We'd need to pay umps for training, new umps would need several trainings, returning umps can just do a refresher type training
 - Soccer is going through an assigner and has provided their own insurance

- Scott questioning whether the umpers can join NASO (National Association of Sports Officials) to cover the Park District's concerns. The umpers would need to sign up – he will get more information to Jimmy on this
 - Marketing-Website Needs
 - Jimmy asked for needs, Jamie forwarded Millie's list along with addition of Scott's request to have the umpire admin within the site as well
 - Finance / Treasurer Discussion
 - Going forward budget will look different, need to align with Park District's GL (supplies, wages, contractual, etc)
 - The template and line items are finalized yet, Park District will try to get that to Michelle by January so she can update our line items
 - Concessions and spirit wear need to have sales taxes – we can either setup through an online order portal or keep track and pay sales tax at the end
 - We can do sales tax on the iPad, Michelle will check to see if we do multiple set of sales tax in the square
 - Jimmy will check if we can still use the square
 - Park District is looking at putting a POS system at CAF
 - We would need to provide a full list of what we would potentially be selling so we can't make a last minute purchase and sell it – Jimmy will find out how much lead time we need
 - We can also look at setting up the concession through a catering service or local restaurant to do handle and negotiate a contract / percentage
 - Contracts would need to go through Park District for approval or they can contract directly
 - Board Terms – we need to get Park District the term length for all existing board members – Nick / Millie will provide
- Treasurer's Report – the only in was registration, no out. Motion / Approved
- Review Action Items From Last Month
 - Need to finalize the rules
 - Choice of picture company - Jamie will pass along the two optional photo companies and run the new one pass baseball, they do it more as a fundraiser and offer a sibling / friends option
- Registration Update
 - Winter training is about 50 total so far
 - Regular season signups is 32 so far
 - Marketing – can we do facebook campaign, relatively cheap – Jamie will send to RJ for approval on cost / outreach
 - Registration Location – Can't do registration at the field house, needs to be done at the pavilion.
- Winter Training Update
 - Need update from Matt on dates / times / locations
 - It's advertised it for every other Sunday and have girls registered – not sure that we could change it to Saturdays
 - Concerns on whether it should be weekly or bi-weekly
 - Matt needs to get an update together for everyone for final decision
 - Shirt and logo – need to finalize / order
- Key Dates Update
 - Winter Training End – March 24th
 - Draft Date – Wednesday, March 13th
- Bingo – April 27th
 - Date is set with the VFW, she needs the deposit check